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28 September 1971

MEMORANDUM FOR: CS Division and Staff Chiefs
SUBJECT : CS Historical Program

As the end of the year approaches there is apparent uncertainty in some components with regard to plans for the historical program after 31 December 1971, the target date for completion of the "catch-up" phase covering the 1945-65 period. Specific clarification covering various aspects of the program will be issued by the CS Historical Board over the next few months. Meanwhile, components should take note of the following points in their planning for 1972 and ensuing years:

a. The historical program is a continuing one in the Clandestine Service and in the CIA generally.

b. A few components have completed their portions of the present program or will have substantially done so by the end of the year. In most such instances there will be no immediate requirement for additional papers. These components, however, should continue to identify and preserve documents which would be of value in preparing future historical papers.

c. Those components which will fall short of completing the current programs by the end of the year should not relax their efforts to bring them as close to completion as possible.

d. The CS Historical Board is in the process of formulating an ongoing program and will be consulting component managements for their recommendations. The content will be carefully reviewed to select and assign priority

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to subjects of most present and enduring interest. Included in the program will be: (1) those histories in the current program which should be pushed through to completion; (2) additional histories and monographs which would be of value to the CS and the CIA and should be made a part of our historical record, and (3) the updating of some of the previously published histories. An effort will be made to establish a forward moving but realistic schedule scaled to the availability of qualified writers.

e. Problems of staffing the historical program under recently imposed Agency personnel ceilings are recognized. Wherever possible, however, the divisions and staffs should assign competent personnel from current T/O's for periods which permit completion of units of history. As Agency policies and regulations permit, qualified annuitants will be engaged for preparation of histories of particular priority and importance. There will be further consultation with regard to staffing and scheduling of the continuing CS historical program.

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